



OPEN POSITION:

IT ANALYST

Full-time (40 hours/week)
Benefits and insurances eligible
Reports to: IT Director

POSITION SUMMARY:

As member of the Information Technology team, this position will support the electronic medical record system and collect information utilizing the built-in report writing tools. From reports and analysis trends, viable business solutions would be provided. This position also will provide general technical support to all Hospice of CNY personnel as needed on a daily basis.

MINIMUM EDUCATION:

A graduate from an accredited educational institution with a degree in a computer related field is preferred but not required. A candidate with equivalent experience may be considered.

MINIMUM EXPERIENCE:

Must have a minimum of 4-6 years employment within a department of computer related field. Prior work experience within another hospice setting or other medical environment would be highly desired but is not required. Must be able to effectively articulate and communicate to individuals from various backgrounds and professional disciplines.

TECHNICAL KNOWLEDGE AND EXPERIENCE:

A successful candidate must possess a general knowledge of databases and basic networking. Experience with Microsoft SharePoint and electronic medical records is desired, but not required.

APPLY TO:

Hospice of CNY
990 7th North Street
Liverpool, NY 13088
Fax: (315) 766-1120
Email: humanresources@hospicecny.org